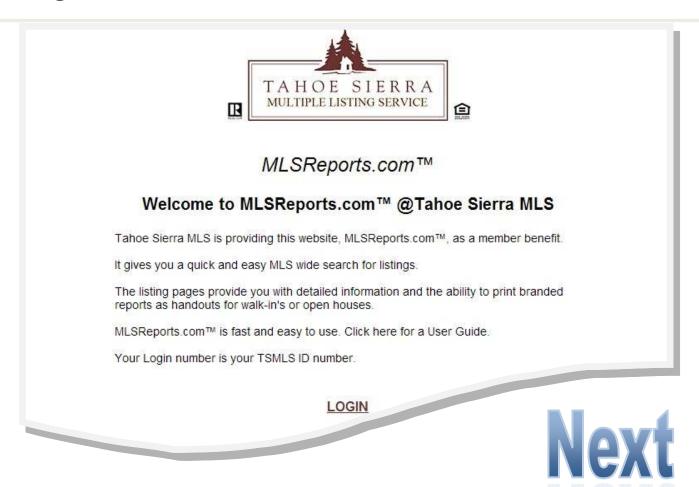
MLSReports.comTM

MLSReports.com[™] is a member benefit provided by the Tahoe Sierra MLS.

The goal in designing **MLSReports** was to get useful information on the screen quickly. The information you will have at your fingertips is current. Accessing this information has been made easy, quick and intuitive. Everything you can show on your screen and print is public information that you can pass along to your clients comfortably. We think this will make your life and work easier. After you learn to use this site you'll find it very helpful while having conversations with clients over the phone or at your desk or at an open house. Everything we do here is **Faster and Easier**.

Login - you must Logon using the same logon number you use to access paragon.



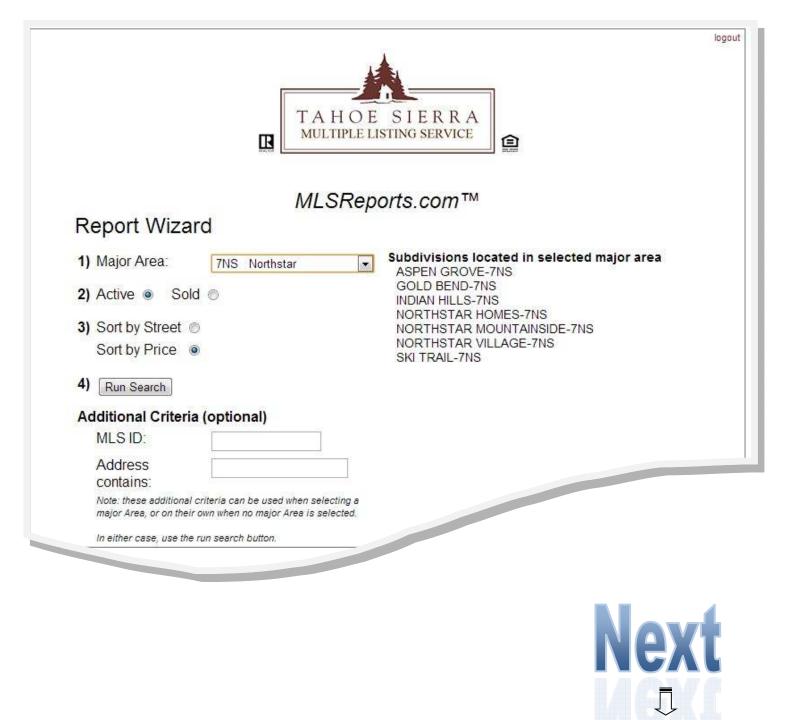
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From The search page pick the Major Area / Subdivision that you wish to display.

Pick ACTIVE or SOLD listings.

Select "Sort by Street" or "Sort By Price". This sets the sort order.

Click Run Search to display a list of homes in the Major Area or Subdivision you have selected.

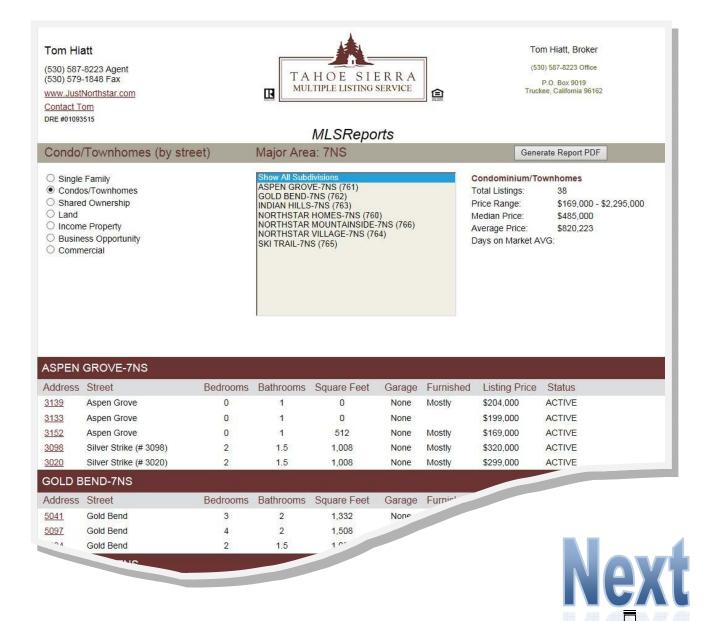


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From The **Results page** Change **Property Type** or Select **single Subdivisions** or switch back to All Subdivisions .

Display a **Detail page** of any listing by Clicking on the address number. *Includes slide show of all photos for that listings.

Generate Report PDF This button will produce a PDF report of these results. Displaying only those Subdivision that have listings to display.



MLSReports.comTM NCSReport Format

Remember clicking on the address number will display a full detail page of that listing.

PDF Report - This report can be printed for distribution and saved for Emailing or later use. <u>Important</u>—The address number links to a full display still work on this report. If you **"Save As"** you can save this report and Email with these links intact. If you print it from here to another PDF program like Acrobat these links will cease to work.

Jon Putnam (530) 550-2013 Office (530) 386-2507 Cell JustNorthstar.com Contact Jon			TAHOESIERRA MULTIPLE LISTING SERVICE					
								REAL ESTATE
								1.800.217.7554
DRE #01507279			MLSREports.com					3001 Northstar Drive Truckee, CA 96161
Single F	amily Homes (by p	rice)		Major Are	ea: 7NS			
NORTHS	TAR HOMES-7NS							
Address	Street	Bedrooms	Bathrooms	Square Feet	Garage	Furnished	Listing Price	Status
242	Basque	3	2.0	0	Two	Mostly	\$695,000	ACTIVE
1605	Deer Path	4	2.0	2,512	Two	Mostly	\$759,000	ACTIVE
1204	Gold Bend	4	3.5	2,260	Two	None	\$759,000	ACTIVE
1623	Deer Path	3	2.5	2,044	Two	Negotiable	\$845,000	ACTIVE
230	Whistle Punk	4	4.0	4,680	Two	None	\$915,000	ACTIVE
1038	Martis Landing	4	4.0	3,900	Carport	Mostly	\$925,000	ACTIVE
1615	Deer Path	3	3.5	3,856	Two	Negotiable	\$939,000	ACTIVE
324	Skidder Trail	5	5.0	3,142	Two	Mostly	\$985,000	ACTIVE
278	Basque	4	3.0	3,298	Two	Negotiable	\$1,100,000	ACTIVE
397	Skidder Trail	4	4.5	2,831	Two	Negotiable	\$1,175,000	ACTIVE
527	Wolf Tree	6	4.5	3,652	Two	Mostly	\$1,195,000	ACTIVE
210	Bitter Brush	4	4.5	4,170	Two	Mostly	\$1 ~	
385	Skidder Trail	4	4.5	3,536	Two	No-		
1718	Grouse Ridge Road	4	3.5	3,115	-			
	Grav Wolf	4	4.0	3.22				Next

MLSReports.comTM MCSCOULN Technical Tips

There <u>ACTIVE listing reports</u> and <u>Sold listing reports</u>—Note that ACTIVE listings include ACTIVE, CONTIN-GENT and PENDING listings as these are all Active by definition.

Once you display a **Full Detail Page** click on any photo to start the slide show. If the listing has a **Virtual Tour** there is a link to that also included. To return to the results page you came from click the **CLOSE** button at top right of the page.

When you run a search all data for all property types is loaded to the **Results** web page. Depending on your connection speed how long this takes varies a little. **It is important to let the page fully load** before trying to switch property classes. Look for little spinners or hours glasses around the cursor or on the tab to indicate the page is still loading.

Once you create a PDF report it is best to "**Save As**" this report to your desktop as that will maintain the links to the detailed reports. If you print this report to another PDF report maker (like Acrobat) these links will no longer work.

Under **Report Wizard 2** on the home page we have ways to view data in a variety of Hot Sheet formats Also there is a way to search ACTIVE properties by "Setting". These reports <u>do not use</u> the criteria entered from above in the "Report Wizard" box.

There is a **LogOut** option at the top right of the Search Page. Most browsers log you out automatically when you close the browser or tab it is displayed in. In some browsers (Such as Google Chrome) you remain logged in even when you exit the web page. If there is a need to **LogIn** again for another member or to use a different login number then **LogOut** first.



MLSReports.com^{TW} MCSBeborts.com

History of MLSReports

My very earliest attempt to format reports of MLS Data outside of the MLS system started in 1992. Of course the data had to be download into a separate programs and the formatted and printed. Everybody who saw what was possible loved it and wanted it. But showing agents how to do it was.... well not realistic. Then came the internet and we found a way to import the data on the server and provide the reports online.

This to say was a huge success.

We created our first version of the Reports software 4 years ago in a local Real Estate office in Truckee. Then a second office and Now for the entire MLS membership.

This site does not attempt to replace the MLS system and all its wonders, it just gives you fast access to listing information and a printable/branded list you can distribute.

We always say our goal is Reports Fast And Easy. Just work with the site and you'll find very quickly that finding what you want while talking to a client on the phone is Fast. Printouts that you can handout or Email are Easy.

